



High Desert Corridor Joint Powers Authority



E-220 HIGH DESERT CORRIDOR

High Desert Corridor Joint Powers Authority
Policy and Technical Advisory Committee

Committee Meeting of March 19, 2008
San Bernardino County Department of Public Works
825 E. Third Street
San Bernardino, CA 92415-0835

MEETING MINUTES

Member Attendance

Mazin Kasey, SB County Public Works
Patrick DeChellis, LA County
Brad Miller, Town of Apple Valley
Brian Gengler, City of Victorville

Nicole West, City of Lancaster
Bill Winter, LA County
Shari Afshari, LA County

Staff Attendance

Karen Herberts, LA County Administrative Office
Brendon Biggs, SB County Public Works
Laurie Hunter, SB County Board of Supervisor's Office

Mike Behen, City of Palmdale
Doug Hogue, SB County Public Works

OPENING OF MEETING

Chairperson Mazin Kasey called the meeting to order at 8:40am. Self-introductions were made by all in attendance. Opening remarks were made by Mr. Kasey as to the purpose of today's meeting.

APPROVAL OF MINUTES

Minutes of the February 11, 2008, meeting was distributed. A motion was made to approve the minutes with the suggestion to include the attachment of the corrections and clarifications of the RFP updated on 3/10/08. The motion was seconded and unanimously approved.

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RFP SELECTION COMMITTEE DESIGNATION

Chairperson Kasey informed the committee that two proposals have been received. There will be a sub-committee consisting of five PTAC members, one from each County, Mr. Kasey for San Bernardino and Mr. DeChellis for Los Angeles, and one representative each from the Cities of Palmdale and Victorville and Jim Balcom, Project Manager. The five PTAC members can utilize any staff member they want. The motion was seconded and unanimously approved.

Mr. Kasey stated that there might be a need to select an alternate member to serve on the sub-committee in case Jim Balcom is not able to serve. Mr. Kasey recommended that perhaps Michelle Kirkhoff, of SANBAG could be appointed as an alternate. Mr. DeChellis suggested that rather than appointing an alternate to the selection committee, lieu of Jim, it was decided to have another City (Apple Valley) be part of the sub-committee.

It was decided to contact County Counsel for their availability to attend this meeting to address some of the concerns being voiced at the meeting. Mr. Kasey recommended that the PTAC meeting be adjourned for five minutes in order to allow time for County Counsel to arrive.

Mr. Kasey called the meeting back to order at 9:40. Mr. DeChellis stated that based on the advice received from County Counsel; there cannot be an alternate on the selection committee. The RFP was very specific that there would only be five members. Because Mr. Balcom's availability is unknown, Mr. DeChellis recommended the nomination of Michelle Kirkhoff of SANBAG as the fifth member of the sub-committee. Motion was made to approve the designation of the selection committee.

The two firms who submitted proposals are Jacobs Carter Burgess and Tetra Tech.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

Chairperson Kasey adjourned the meeting at 9:50 am.

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